

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

Admn./3(857)/2007


28.09.2015

Walk-in Interview

The Indian Institute of Public Administration desires to fill up the following posts (on purely temporary/ad-hoc basis) in the "Centre for Consumer Studies", as per details stated below:

Sl. No..	Post	Qualifications and Experience
1.	Consultant (01 post)	<p>Qualifications: Graduate in any discipline with 10-15 years of experience of working with government departments.</p> <p>(i) To liaison with Deptt. Of Consumer Affairs, National Commission and State Commission, state govts. and other agencies.</p> <p>(ii) Preparation of briefs and status reports of various activities of CCS.</p> <p>(iii) To monitor the funding activities of the CCS and Compile reports.</p> <p>(iv) To provide administrative support to the Centre in smooth conduct of its various activities like training, research and publication.</p> <p>(v) Knowledge of govt. rules, procedures and financial rules etc. is essential.</p> <p>(vi) Knowledge of working on computer is essential.</p> <p>Retired personnel with relevant experience will be preferred.</p> <p>Salary: Rs.25,000-29500/- p.m. (consolidated)</p> <p>Duration: Initially for one year, may be extended based on need and subject to satisfactory performance.</p>
2.	Messenger/ Multi Task/ Group D (02 posts)	<p>Qualifications: Class 8th Pass</p> <p>Salary: Rs.7,500/- p.m. (consolidated)</p> <p>Duration: Initially for one year, may be extended based on need and subject to satisfactory performance.</p>

Interested candidates who fulfill the above criteria, may walk in for the interview in Room No.19 at Indian Institute of Public Administration, I.P. Estate, Ring Road, New Delhi alongwith the original documents by 10:00 A.M. sharp on 05.10.2015. Candidates reaching the venue after the scheduled time **shall not** be entertained under any condition. No T.A/D.A. will be paid for attending the interview.


(Amitabh Ranjan)
Dy. Registrar (F&A)